

WHITSBURY PARISH COUNCIL

The Clerk may be contacted by email at Whitsburyclerk@outlook.com

Notice of the **ANNUAL MEETING OF WHITSBURY PARISH COUNCIL** to be held at **WHITSBURY VILLAGE HALL, WHITSBURY** on Monday 9th JUNE 2025 commencing at 7.00pm.

All Councillors are hereby summoned to attend. All members of the public are welcome to attend

AGENDA

25-001- Election of Chairman- To elect the Chairman and receive the signed Declaration of Office.

25-002- Election of Vice Chairman- To elect the Vice Chairman

25-003-Apologies for Absence- To receive and record

25-004-Declaration of Interest Form - To receive confirmation from all Councillors that Declaration of Interest forms are up to date.

25-005-Councillor's Declarations of Interest- Declarations of Interest Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Code of Conduct for Members and by the Localism Act 2011.

25-006-Minutes of Previous Meeting- For Approval & Signature of the minutes of the meeting held 14th April 2025.

25-007- Open Public Forum – The public is invited to speak on items relevant to the parish. This shall take no longer than 15 minutes and time is shared with all speakers.

25-008-Matters Arising- All items have been actioned or will be reported on later in the meeting except for the following from 14 APR 25: **Item 6-** A letter has been sent to Fordingbridge Town Council in regard to the concerns the Parish of Whitsbury has regarding the proposed homes to be built on Puddleslosh Lane. These proposed homes have not yet applied for planning permission. **Item 7-** Several work items have been found for the lengthsman and going forward the Clerk will make lengthsman arrangements with the consult of councillors outside of a parish meeting.

25-009-Reports by County and District Cllrs. E. Heron and J. Richards- To listen and record the reports

25-010- Annual Governance & Accountability Return (AGAR)-To complete and sign the Certificate of Exemption for the AGAR 2024/25 Form 2

25-011-Internal Audit- To note receipt of internal auditor's report and agree on any actions

25-012-AGAR-To complete and sign the **Annual Governance Statement of the Annual Return (Section 1)**

25-013-Exercise of Public Rights-Agree to the dates of the Exercise of Public Rights

25-014-Financial Regulations-To review, discuss and adopt new financial regulations.

25-015-Standing Orders- To review, discuss and adopt new standing orders.

25-016-Finance and Clerk's Report-

- Statement of accounts
- To discuss and decide on reserve of open space monies
- To discuss and decide moving to online banking

To approve payment of the following accounts:

- Melissa Hildreth – MS365-£11.52 + Bitdefender £19.99 =£31.51
- Do The Numbers -£125
- S Colbourne -£180

25-017- Tree -Update about tree behind 7 Lower Grove

25-018-Jim Dyer Legacy-To hear an update on the church path project. To discuss and clarify the Council's involvement with the Jim Dyer Legacy.

25-019-HALC Membership-To discuss and decide whether to join HALC

25-020-Speed Reduction- To hear an update on the progress made since the grant was awarded

25-021-Village Emergency Plan- To hear any update of the progress made on the Emergency Plan

25-022-Whitsbury Village Plan- To hear an update on additional notice board

25-023- Handrail for church footpath- To discuss the possibility of a handrail

25-024- The Verge- To discuss a plaque or garden on the verge

25-025- Model Publication Scheme-To discuss and adopt the ICO Model Publication Scheme

25-026-Minor Matters and Items for Next Agenda- Councillors to report minor matters and items for future agendas.

Next meeting date: **28th July, 2025**

Melissa Hildreth, Clerk to the Parish Council
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